

DOCUMENTS / ENGLISH EDITION

Privacy policy

LSN Services

English translation of the supplied Russian document. This is not a certified translation. Dates, figures, numbering and terms follow the source; no legal or pricing update has been made.

Russian original: <https://lysn.ru/konfidencialnost.pdf>

Read this document carefully before accepting it.

This Privacy Policy establishes the procedure and specific conditions for processing the data of users of LSN Services (Users).

This document (the Policy) is an integral part of the LSN Services Agreement. LSN Services cannot be used without accepting this Policy.

LSN may amend the Policy unilaterally at any time by publishing a new version on the LSN Website in the "Legal documents" section.

Unless this Policy expressly states otherwise, its terms and definitions have the meanings given in the LSN Services Agreement.

1. Purposes of data processing

A User may provide data when registering on the LSN Website, obtaining access to the User's Personal Account, entering into licence or other agreements expressly supported by the functionality of LSN Services, and in particular:

- When participating in LSN advertising or marketing promotions.
- When sending enquiries or letters, or otherwise contacting LSN.
- When using additional or special services, where supported by the functionality of LSN Services and the LSN Website interface.

User data is processed for the following purposes, including but not limited to:

- Entering into and performing the LSN Services Agreement.
- Enabling the creation, subsequent use and management of a Personal Account.
- Correcting errors, modifying Software Products, and developing new Software Products and services.
- Interaction between Users to obtain comments about LSN Services; supporting Software Products; sending notices concerning LSN Services and Software Products.
- Analysing the effectiveness of LSN Services and Software Products.

- Accepting, processing and verifying payments.
- Providing technical support to Users.
- Providing information about future events relating to LSN Services and Software Products, updates and similar events.

2. User data collected and processed by LSN

Data collected and processed by LSN and its affiliates may include, without limitation:

- The User's surname, first name and patronymic, where applicable, or those of the User's representative, employee or other person authorised by the User to operate the User's Personal Account when using LSN Services.
- The User's passport details.
- The User's registered or residential address.
- Email address.
- The User's Login.
- The job title of the User's representative, employee or other person authorised to operate the User's Personal Account when using LSN Services.
- Contact telephone number.

LSN may also collect data related to the User's IP address, statistical information on actions performed when using LSN Services, unique identifiers automatically generated during use, billing data on transactions, language, the territory from which LSN Services are accessed, and other information about the User.

3. Use of cookies

LSN uses cookies on the LSN Website.

Cookies are text files, usually small, or pieces of information that may be stored in the User's computer memory when the User visits the LSN Website.

LSN uses temporary (session) and persistent cookies. Temporary cookies are deleted when the User closes the web browser; persistent cookies remain until manually deleted or until their retention period expires.

The User may change browser settings to delete saved cookies and prevent new cookies from being stored. Details are usually available in the instructions for the particular browser.

If cookies are deleted and/or the browser is configured not to save new cookies, some or all features of the LSN Website and LSN Services may be unavailable.

4. Use, disclosure and transfer of data

LSN may combine or merge User data with other information and use the combined data to provide, manage and develop LSN Services. LSN may give User data to affiliates or partners where necessary to provide LSN Services without seeking the User's consent to that transfer. User data may also be provided to third parties:

- Where necessary to comply with the law, for example to investigate payment fraud or other unlawful activities.
- Where there are reasonable suspicions of a potential or existing infringement of the rights of LSN or its affiliates or partners, in order to protect the injured party's rights.
- In cases involving infringement of intellectual property rights.

5. Data retention

LSN retains data for the time needed for the purposes for which it was collected. For example, assume a User purchases a Software Product licence for 2 years and applicable law allows 3 years to bring claims or proceedings. LSN will retain the data for the 2-year licence term and the 3-year claims period, for a total of 5 years.

Despite a User's deletion request, LSN may retain information where necessary for legitimate business interests, performance of obligations or resolution of disputes. When the processing purposes have been achieved, or no longer need to be achieved, the data shall be destroyed or anonymised.

6. Other obligations of the Parties

The User is responsible for the completeness and accuracy of the data provided. Inconsistent or incorrect data must be corrected, including by contacting LSN specialists as indicated in the Contact Information section.

When deleting or changing User data, LSN may retain data necessary to comply with applicable law and to ensure the security and effectiveness of LSN Services.